

Leiden University Press form for BOOK proposals

To communicate and discuss your proposal, Leiden University Press appreciates a short and structured overview of some core characteristics of your intended publication. Please fill out this form as completely as possible, preferably not longer than three pages.

Author / editor information

- i. Name and title:
- ii. Affiliation:
- iii. Contact Address:
- iv. E-mail Address:

The publication

1. Type of Publication (Monograph, edited volume or another type):

2. Proposed title:

Please bear in mind that the title of a work is of crucial importance: it indicates your book's content and should include descriptive keywords. If your proposal is accepted, we will work with you towards a final title.

3. a. Brief description of the scope /mission
(approx. 400 words)

3. b. Keywords (4-6)

3.c. Proposed Content (including Table of Contents)

- methodology, framework, and chapter-by-chapter / article-by-article summary
- for an edited collection, please indicate why and how topics and contributors were selected, how the papers fit together, and how you plan to ensure maximum coherence and quality across the collection. Please provide a summary of a max of 100 words for each chapter
- for a revised doctoral thesis, please indicate what revisions you are making towards a publishable research monograph and whether sample chapters are available
- for reference works, please indicate how the material will be organised and presented – and please provide a sample entry

Marketing information

4. What are comparable publications? Please list the leading competitors. Which gap in the currently available literature does this publication fill?

5. Intended readership. Who is it aimed at?

6. The work set within the tradition of scholarship on the topic (no more than 350 words; such as what is most important about it, what unique contribution it makes to your field, and what features make it particularly useful or attractive).

7. Three distinguishing features of the work:

8. a. Monograph: Brief author description (40 words max.; incl. title, name, affiliation and two or three most recent publications)

8. b. Edited volume: About the contributors (concise background of each of the contributors)

Further information

9. Definitive delivery date of the manuscript:

10. Number of **words** incl. notes, references, abstracts, and index

Please note that the maximum amount of words LUP accepts is 115.000.

11. Will the publication include illustrations, tables/graphs, maps? If so, how many and in black-and-white and/or colour?

Please note that we do not print images in our books other than diagrams, graphs, charts, and maps – unless the image is essential for the argument of the book/essay (please explain). Exceptions to this policy are art and visual material books. LUP will need a subvention for colour images.

12. Primary language:

If you are not a native speaker, please ensure that a native speaker has edited your manuscript before submitting it for peer review. Poor language use may result in a negative review.

Other significant language(s) used:

13. LUP might require funding for initial production costs, colour images, and an Open Access edition.

Financial information/funding:

Please note

For each publication published under the Leiden University Press, peer review is required according to the peer review procedure of LUP.

Please note that LUP cannot take the proposal forward unless/until it is an exclusive submission and you are prepared to sign a contract with LUP, should it be offered. Is this submission exclusive to LUP only at this moment in time? (yes /no).